

PSYCHOLOGY EXAMINING BOARD
MEETING MINUTES
FEBRUARY 8, 2012

PRESENT: Rebecca Anderson, Ph.D.; Bruce Erdmann, Ph.D.; Teresa Rose (via phone connected at 9:40 a.m., disconnected at 10:47 a.m., and reconnected upon conclusion of the oral examinations: 3:25 p.m.); Daniel Schroeder, Ph.D.;

EXCUSED: Melissa Westendorf, J.D., Ph.D.

STAFF: Dan Williams, Executive Director; Colleen Baird, Legal Counsel; Kimberly Wood, Bureau Assistant; and other Department Staff

GUESTS: Sarah Bowen, Wisconsin Psychological Association (WPA)

CALL TO ORDER

Bruce Erdmann, Ph.D., Chair, called the meeting to order at 9:41 a.m. A quorum of four (4) members was present.

APPROVAL OF AGENDA

Amendments to the Agenda:

- Item “J-12” (open session) Under the agenda item titled: “J. Items Received After Printing of the Agenda; 12) Speaking Engagement(s), Travel, or Public Relation Request(s)” **ADD:**
 - Discussion of the Ability of the Board to Hold a Board Meeting in Conjunction with the Wisconsin Psychological Association
 - Consideration of Attendance at the Association of State and Provincial Psychology Boards (ASPPB) 27th Midyear Meeting – April 12-15, 2012 – New Orleans, Louisiana
- Item “R” (closed session) Correct the agenda item titled “R. Deliberation of Administrative Warning(s)” as follows: **09 05 PSY 069**
- Item “S-1” (closed session) Under the agenda item titled: “S. Deliberation of Items Received After Printing of the Agenda; 14) Review of Applications for Licensure” **ADD:**
 - Review of Application for Licensure Submitted by Karen Dunst (*Deliberation to occur under item “P. Review of Applications for Licensure”*)

MOTION: Rebecca Anderson, Ph.D. moved, seconded by Daniel Schroeder, Ph.D., to approve the agenda as amended. Motion carried unanimously.

APPROVAL OF MEETING MINUTES OF DECEMBER 7, 2011

Amendments to the Minutes:

- 1) Page 3 of the Minutes: Under the item titled of agenda: “Speaking Engagement(s), Travel, or Public Relation Request(s)” correct the sentence below this header to read as follows: “...present on its behalf ~~to the Board~~ at a Wisconsin Psychological Association convention”

MOTION: Daniel Schroeder, Ph.D. moved, seconded by Rebecca Anderson, Ph.D., to approve the minutes of December 7, 2011 as amended. Motion carried unanimously.

BOARD APPOINTMENTS FOR 2012

Bruce Erdmann, Ph.D., Chair, retained the 2011 appointments for 2012.

Screening Panel: Rebecca Anderson, Ph.D., Melissa Westendorf, J.D., Ph.D.

Application Review Sub-Committee: Daniel Schroeder, Ph.D., Bruce Erdmann, Ph.D.

DOE Monitoring Liaison: Rebecca Anderson, Ph.D.

Credentialing Liaison: Melissa Westendorf, J.D., Ph.D., Bruce Erdmann, Ph.D.

Continuing Education Liaison: Melissa Westendorf, J.D., Ph.D.

Practice Question Liaison: Melissa Westendorf, J.D., Ph.D., Bruce Erdmann, Ph.D.

Professional Assistance Procedure (PAP) Liaison: Rebecca Anderson, Ph.D.

ADMINISTRATIVE MATTERS

Annual Policy Review – Board Member Guidebook

Dan Williams informed the Board that the Department has requested review of the Board Member Guidebook and that each board member should acknowledge receipt and understanding of this information by signing the statement page at the end of this publication. Dan Williams asked that completed signature forms be returned within 30 days of the meeting.

DISCUSSION AND REVIEW OF APPLICATION FORMS FOR PSYCHOLOGY LICENSURE

The Board received new copies of the draft application forms. The Board discussed the feasibility of offering a temporary license for applicants conducting their post doctoral experience. The Board will continue discussion if this topic as its March meeting.

MOTION: Rebecca Anderson, Ph.D. moved, seconded by Daniel Schroeder, Ph.D., to direct Colleen Baird, Legal Counsel to review Wisconsin Statutes and Administrative Codes to research the possibility of issuing a temporary license while applicants are working to accumulate their last 1500 hours of experience (post-doctoral experience). Motion carried unanimously.

BOARD DISCUSSION AND POSSIBLE ACTION REGARDING STREAMLINING OF THE LICENSURE PROCESS

Discussion Regarding the Oral Interview Process for Reciprocity Applicants

The Board discussed the elimination of the oral interview process. Bruce Erdmann, Ph.D. informed the Board that it can withdraw from the ASPPB reciprocity agreement at any time; however the Administrative Code still requires an oral interview and as such, the Board will need to conduct rule writing to eliminate oral interviews.

Sharon Henes, Paralegal, was present at the meeting and provided the Board with an overview of the rule making process.

MOTION: Daniel Schroeder, Ph.D. moved, seconded by Teresa Rose, to request that a scope statement be drafted to address the issue of Wis. Admin. Code. § PSY 2.09(4), requiring applicants to appear before the Board, and Wis. Admin. Code. § PSY 2.12(2), addressing licensure by reciprocity. Motion carried unanimously.

MOTION: Teresa Rose moved, seconded by Daniel Schroeder, Ph.D., to designate Bruce Erdmann, Ph.D. to assist Department staff in the drafting of the scope statement amending Wis. Admin. Code. §§ PSY 2.09(4), and PSY 2.12(2). Motion carried unanimously.

DISCUSSION: WHAT ARE THE BOUNDARIES FOR ISSUES TO WHICH THE BOARD WILL RESPOND OR WHAT ARE THE BOUNDARIES OF THE BOARD'S MISSION?

Board Review and Discussion as to the Board's Draft Boundary Statement

Rebecca Anderson, Ph.D., informed the Board that the boundary statement document is still a work in progress. The Board deferred deliberation of this item until its March meeting.

REVIEW OF THE PSYCHOLOGY EXAMINING BOARD RELATED PAGES OF THE DEPARTMENT WEBSITE INCLUDING FREQUENTLY ASKED QUESTION (FAQ) PAGES

Bruce Erdmann, Ph.D. noted that the practice frequently asked question (FAQ) page has been revised so that the questions are sorted by category. He asked that the Board review the practice FAQs prior to the next meeting for the purpose of providing feedback.

ITEMS RECEIVED AFTER PRINTING OF THE AGENDA

- 1) Presentations of Petition(s) for Summary Suspension – *None*
- 2) Presentation of Proposed Stipulation(s), Final Decision(s) and Order(s) – *None*
- 3) Presentation of Proposed Final Decision and Order(s) – *None*
- 4) Informational Item(s) – *None*
- 5) DOE Matters – *None*
- 6) Status of Statute and Administrative Rule Matters – *None*
- 7) Education and Examination Matters – *None*
- 8) Credentialing Matters – *None*
- 9) Practice Questions/Issues – *None*
- 10) Legislation/Administrative Rule Matters – *None*
- 11) Liaison Report(s) – *None*
- 12) **Speaking Engagement(s), Travel, or Public Relation Request(s)**

Discussion of the Ability of the Board to Hold a Board Meeting in Conjunction with the Wisconsin Psychological Association (WPA)

Colleen Baird informed the Board that the proposed meeting cannot occur in 2012 due to the timing of the WPA Annual Meeting. Colleen Baird indicated that although it may be permissible for the Board to hold an event in the future in conjunction with the WPA it would need to plan carefully in order to avoid any ethical concerns. Furthermore she indicated that the Board would be required to abide by the Department reimbursement guidelines if the WPA provided any funds to defray the cost of the event. She expressed that continuing education credit could be provided to attendees if the event conforms to the standards set forth in Chapter PSY 4, Wis. Admin. Code.

Sarah Bowen, WPA, was invited to join the Board for discussion of this topic. She reiterated that it will not be possible to plan the proposed meeting in 2012 due to timing issues, but suggested that this meeting be planned for 2013. Board discussion ensued.

**Consideration of Attendance at the Association of State and Provincial Psychology Boards (ASPPB)
27th Midyear Meeting – April 12-15, 2012 – New Orleans, Louisiana**

The Board decided not to designate a representative to attend the ASPPB 27th Midyear Meeting – April 12-15, 2012 – New Orleans, Louisiana.

PUBLIC COMMENTS

Sarah Bowen provided comments regarding language provided on the draft application forms for psychology licensure. She also provided comments relating to a WPA workgroup that is currently researching and compiling data documenting all the Wisconsin healthcare professional licenses, and healthcare professional licenses offered by other states, offering a provisional or temporary license. She informed the Board of her intent to provide this data to the Board at a later date.

CLOSED SESSION

MOTION: Daniel Schroeder, Ph.D. moved, seconded by Teresa Rose, to convene to closed session pursuant to Wisconsin State statutes 19.85(1)(a)(b)(f) and (g), for the purpose of conducting oral interviews, reviewing monitoring requests, requests to extend practice, application reviews, consulting with Legal Counsel and Division of Enforcement case status reports. Roll Call Vote: Rebecca Anderson, Ph.D.-yes; Bruce Erdmann, Ph.D.-yes; Teresa Rose-yes; and Daniel Schroeder, Ph.D.-yes. Motion carried unanimously.

The Board convened into Closed Session at 10:45 a.m.

(Teresa Rose was reconnected via phone at 3:25 p.m.)

RECONVENE INTO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

MOTION: Daniel Schroeder, Ph.D. moved, seconded by Teresa Rose, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 4:09 p.m.

VOTE ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION, IF VOTING IS APPROPRIATE

Melissa Westendorf, J.D., Ph.D., was connected by phone at 3:58 p.m. expressly for the purpose of achieving a voting quorum of the Board to act upon the following closed session application matters:

- 1) Agenda Item “N. Review of Additional Information Requested of Applicants for Licensure; 3) Additional Information Submitted for Review in the Application of Ana Garcia, Ph.D.”
- 2) Agenda Item “O. Oral Interview of Applicants for Licensure – Final Approval for Licensure; 3) Ana Garcia, Ph.D.”
- 3) Agenda Item “P. Review of Applications for Licensure; 1) Review of Application for Licensure Submitted by Patrick Finn, Psy.D.”
- 4) Agenda Item “P. Review of Applications for Licensure; 6) Review of Application for Licensure Submitted by David Marx, Psy.D.”

Dr. Westendorf did not participate in voting on closed session matters other than what is listed above.

MOTION: Melissa Westendorf, J.D., Ph.D. moved, seconded by Teresa Rose, to reaffirm all motions made in closed session. Motion carried unanimously.

**REVIEW OF ADDITIONAL INFORMATION REQUESTED OF
APPLICANTS FOR LICENSURE**

- 1) Lindsey Duca, Psy.D.
- 2) Elizabeth Frei, Ph.D.
- 3) Sheila Gissibl, Psy.D.
- 4) Angela Lowery, Ph.D.
- 5) Amanda Messina, Psy.D.

MOTION: Rebecca Anderson, Ph.D. moved, seconded by Teresa Rose, to accept the additional information submitted by Lindsey Duca, Psy.D.; Elizabeth Frei, Ph.D.; Sheila Gissibl, Psy.D.; Angela Lowery, Ph.D.; Amanda Messina, Psy.D. Motion carried unanimously.

ANA GARCIA, PH.D.

MOTION: Teresa Rose moved, seconded by Melissa Westendorf, J.D., Ph.D., to accept the additional information submitted by Ana Garcia, Ph.D. Motion carried. Recused: Bruce Erdmann, Ph.D.

(Bruce Erdmann, Ph.D. recused himself from deliberation and voting in the application matter of Ana Garcia, Ph.D.)

**ORAL INTERVIEW OF APPLICANTS FOR LICENSURE
FINAL APPROVAL FOR LICENSURE**

- 1) Lindsey Duca, Psy.D.
- 2) Elizabeth Frei, Ph.D.
- 3) Sheila Gissibl, Psy.D.
- 4) Valerie Gonsalves, Ph.D.
- 5) Angela Lowery, Ph.D.
- 6) Amanda Messina, Psy.D.
- 7) Parrish Paul, Ph.D.
- 8) Stephanie Raskiewicz, Ph.D.
- 9) Jeffrey Willems, Ph.D.

MOTION: Daniel Schroeder, Ph.D. moved, seconded by Teresa Rose, to grant licensure to practice psychology to Lindsey Duca, Psy.D.; Elizabeth Frei, Ph.D.; Sheila Gissibl, Psy.D.; Valerie Gonsalves, Ph.D.; Angela Lowery, Ph.D.; Amanda Messina, Psy.D.; Parrish Paul, Ph.D.; Stephanie Raskiewicz, Ph.D.; and Jeffrey Willems, Ph.D. Motion carried unanimously.

ANA GARCIA, PH.D.

MOTION: Teresa Rose moved, seconded by Rebecca Anderson, Ph.D., to grant licensure to practice psychology to, Ana Garcia, Ph.D. Motion carried. Recused: Bruce Erdmann, Ph.D.

(Bruce Erdmann, Ph.D. recused himself from deliberation and voting in the application matter of Ana Garcia, Ph.D.)

REVIEW OF APPLICATIONS FOR LICENSURE

PATRICK FINN, PSY.D.

MOTION: Rebecca Anderson, Ph.D. moved, seconded by Teresa Rose, to admit to Ethics, Jurisprudence Exam and Oral Interview Patrick Finn, Psy.D. Motion carried. Recused: Bruce Erdmann, Ph.D.

(Bruce Erdmann, Ph.D. recused himself from deliberation and voting in the application matter of Patrick Finn, Psy.D.)

SHAUNA FULLER, PH.D.

MOTION: Rebecca Anderson, Ph.D. moved, seconded by Teresa Rose, to admit to Ethics, Jurisprudence Exam and Oral Interview Shauna Fuller, Ph.D., and to request further clarification in the following areas: Marital/Conjoint Therapy, a request to recalculate hours listed on form # 2553 (NIP), and please check intended areas of competency, with a reminder of the requirement to limit practice to those areas in which competence is established by adequate education, training, and experience. Motion carried unanimously.

PAMELA KACZMAREK, PSY.D.

MOTION: Daniel Schroeder, Ph.D. moved, seconded by Teresa Rose, to admit to Ethics, Jurisprudence Exam and Oral Interview Pamela Kaczmarek, Psy.D., and to request further clarification in the following areas: Consultation, Pre-school Children, and Play Therapy, with a reminder of the requirement to limit practice to those areas in which competence is established by adequate education, training, and experience. Motion carried unanimously.

ATHENA LICKEL, PH.D.

MOTION: Rebecca Anderson, Ph.D. moved, seconded by Teresa Rose, to admit to Ethics, Jurisprudence Exam and Oral Interview Athena Lickel, Ph.D. Motion carried unanimously.

DUANE MAJERES

MOTION: Daniel Schroeder, Ph.D. moved, seconded by Teresa Rose, to admit to Ethics, Jurisprudence Exam and Oral Interview Duane Majeres. Motion carried unanimously.

DAVID MARX, PSY.D.

MOTION: Daniel Schroeder, Ph.D. moved, seconded by Teresa Rose, to admit to Ethics, Jurisprudence Exam and Oral Interview, David Marx, Psy.D., and to request further clarification in the following areas: please remove Forensic Psychology as a specialty area from form # 2553 (NIP) at the time of your oral interview, with a reminder of the requirement to limit practice to those areas in which competence is established by adequate education, training, and experience. Motion carried. Recused: Bruce Erdmann, Ph.D.

(Bruce Erdmann, Ph.D. recused himself from deliberation and voting in the application matter of David Marx, Psy.D.)

KRISTIN MILES, PSY.D.

MOTION: Rebecca Anderson, Ph.D. moved, seconded by Teresa Rose, to admit to Ethics, Jurisprudence Exam and Oral Interview Kristin Miles, Psy.D., and to request further clarification in the following areas: Eating Disorders and Group Therapy, with a reminder of the requirement to limit practice to those areas in which competence is established by adequate education, training, and experience. Motion carried unanimously.

MANBEENA SEKHON, PH.D.

MOTION: Daniel Schroeder, Ph.D. moved, seconded by Teresa Rose, to admit to Ethics, Jurisprudence Exam and Oral Interview Manbeena Sekhon, Ph.D. Motion carried unanimously.

ULIANA SKIBICKY, PH.D.

MOTION: Rebecca Anderson, Ph.D. moved, seconded by Teresa Rose, to admit to Ethics, Jurisprudence Exam and Oral Interview Uliana Skibicky, Ph.D., and to request further clarification in the following areas: Evaluation, please recalculate evaluation hours, and a request for the Department to provide a copy of the definitions of evaluation and assessment to this applicant, with a reminder of the requirement to limit practice to those areas in which competence is established by adequate education, training, and experience. Motion carried unanimously.

KAREN DUNST**

MOTION: Daniel Schroeder, Ph.D. moved, seconded by Teresa Rose, to admit to Ethics, Jurisprudence Exam and Oral Interview Karen Dunst. Motion carried unanimously.

*(**Denotes items received after printing of the agenda.)*

DELIBERATION OF PROPOSED STIPULATION(S), FINAL DECISION(S) AND ORDER(S)

JEFFREY A. ADAMCZAK, PSY.D.
(10 PSY 011)

MOTION: Rebecca Anderson, Ph.D. moved, seconded by Teresa Rose, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order in the matter of disciplinary proceedings against Jeffrey A. Adamczak, Psy.D. (10 PSY 011). Motion carried unanimously.

DELIBERATION OF ADMINISTRATIVE WARNING(S)

05 PSY 069

MOTION: Daniel Schroeder, Ph.D. moved, seconded by Teresa Rose, to issue an administrative warning in the matter of case number 05 PSY 069. Motion carried unanimously.

(Dan Williams, Executive Director, left the table and recused himself from Board review and discussion of this proposed administrative warning.)

DELIBERATION OF ITEMS RECEIVED AFTER PRINTING OF THE AGENDA

- 1) Application Issues and/or Reviews – *None*
- 2) Professional Assistance Procedure (PAP) – *None*
- 3) Monitoring Matters – *None*
- 4) Proposed Stipulations, Final Decisions and Orders – *None*
- 5) Administrative Warnings – *None*
- 6) Orders Fixing Costs/Matters Related to Costs – *None*
- 7) Proposed Final Decisions and Orders – *None*
- 8) Petitions for Summary Suspension – *None*
- 9) Petitions for Re-hearings – *None*
- 10) Case Closings – *None*
- 11) Education or Examination Matters – *None*
- 12) Review Additional Information Requested of Applicants for Licensure – *None*
- 13) Oral Interviews of Applicants for Licensure – Final Approval for Licensure – *None*
- 14) **Review of Applications for Licensure**

a. Review of Review of Application for Licensure Submitted by Karen Dunst

Deliberation of this item occurred under item: “P. Review of Applications for Licensure”

- 15) Supervision Reviews – *None*
- 16) Credential Issues – *None*
- 17) Appearances from Requests Received or Renewed – *None*
- 18) Motions – *None*

CONSULTING WITH LEGAL COUNSEL

Legal Counsel, Colleen Baird, was available for consultation throughout the duration of closed session.

DIVISION OF ENFORCEMENT

Case Status Report

The Board reviewed a report detailing its pending enforcement cases. Chad Koplien, Interim Administrator – Division of Enforcement, joined the meeting in review of enforcement matters and provided the Board with additional statistical data.

Case Closings

05 PSY 040

MOTION: Rebecca Anderson, Ph.D. moved, seconded by Teresa Rose, to close case # 05 PSY 040 for insufficient evidence. Motion carried unanimously.

OTHER BOARD BUSINESS

The Board discussed scheduling preferences in terms of the timing for oral interviews of applicants for licensure.

ADJOURNMENT

MOTION: Daniel Schroeder, Ph.D. moved, seconded by Teresa Rose, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 4:15 p.m.